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INFORMATION BROCHURE

for

CSAB-SFTI 2017



Seat Allocation in

SELF FINANCED TECHNICAL INSTITUTES (SFTIs)



Central Seat Allocation Board (CSAB) 2017

Organized by

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1. CENTRAL SEAT ALLOCATION BOARD (CSAB) 2017:

The Central Seat Allocation Board (CSAB) constitutes of NITs, SPAs, IITs, GFTIs and other select reputed institutions or deemed universities. The Central Seat Allocation Board (CSAB) for 2017 has been constituted with Director, Malaviya National Institute of Technology Jaipur as its Chairman. The admission to these eminent institutions is by merit based on rank of candidates in JEE (Main) -2017. The students graduating from these autonomous institutions acquire necessary skills to succeed in present global economy without geographical barriers.

2. CENTRAL BOARD OF SECONDARY EDUCATION (CBSE) and JOINT ENTRANCE EXAM (MAIN) [JEE (MAIN)] - 2017:

The Joint Entrance Examination (Main) [JEE (Main)] - 2017 examination is conducted by Central Board of Secondary Education (CBSE), New Delhi. CBSE publishes the ranks in order of merit based solely on the marks scored by the candidate in the Joint Entrance Exam (Main) [JEE (Main)] -2017 keeping in place all conditions for eligibility as applicable for JoSSA 2017.

3. CENTRAL SEAT ALLOCATION BOARD - SELF-FINANCED TECHNICAL INSTITUTES (CSAB-SFTI) 2017:

On request of Self-Financed Technical Institutes (SFTIs), the Organizing Committee of CSAB 2017, resolved to hold a separate counseling for SFTIs to enable aspiring candidates to get seat in SFTIs through a centralized and transparent procedure of allotment. Counseling for SFTIs will be a separate round of counseling called as **Central Seat Allocation Board- Self-Financed Technical Institutes Counseling- 2017 (CSAB-SFTI -2017)**.

The CSAB-SFTI 2017 will have only one round of seat allocation process. This unique round of counseling for admission in participating SFTIs will be held as per the declared schedule and process only after completion of all rounds for JoSAA 2017 including the special vacancy filling round of counseling for NIT + system.

CSAB-SFTI will admit candidates for Self-Financed Technical Institutes included in the list of institutions given on CSAB website (www.csab.nic.in). The admission will be purely on the basis of their rank in JEE (Main)-2017 to the first year of Bachelor of Engineering / Technology or Bachelor of Architecture / Planning programs, for academic session 2017-18. The **JEE (Main) 2017 Rank for Paper1** will be used by CSAB-SFTI 2017 for admission to Bachelor of Engineering / Technology (B.E. / B. Tech.) and 5-yr Integrated B.Tech. + M.Tech. Programmes in Engineering disciplines in Self-Financed Technical Institutes (SFTIs). The **JEE (Main) 2017 Rank for Paper 2** will be used in admission to Bachelor of Architecture (B.Arch) / Bachelor of Planning (B. Plan.) in Self-Financed Technical Institutes (SFTIs). Any error in declared rank will

be corrected by CBSE and CSAB-2017 by using the updated rank whenever same is notified by CBSE. CSAB 2017 is not responsible for any error, either in marks or in rank of JEE 2017 (Main), which is based on the marks obtained in Paper-1 (for BE/ B. Tech) and /or in Paper-2 (for B. Arch or B. Plan.) published by CBSE.

Candidates shall be offered only one seat based on their choice and JEE 2017 (Main) rank based on Paper-I or Paper-II, strictly on the basis of merit, preference of choices filled in by the candidates and availability of seats.

4. ACADEMIC QUALIFICATION AND ELIGIBILITY:

Every candidate needs to fulfill the following **eligibility criteria**, also laid down in the business rules for CSAB-SFTI 2017.

Eligibility Criteria 1- (For admission to B.Tech / B.E./ 5yr Integrated B.Tech+M.Tech.) A rank in JEE 2017 (Main), Paper 1 (B.Tech / B.E./ 5yr Integrated B.Tech+M.Tech.) must be secured by the candidate and minimum 45% aggregate marks must also be obtained by the candidate in class XII examination (for General category candidates) or minimum 40% for OBC-NCL, SC, ST or PwD, category candidates. Also, the candidate should have minimum 'pass' marks as prescribed by the respective Boards of Class XII examination or equivalent in each of the five subjects used to calculate the aggregate marks. The aggregate marks for CSAB-SFTI 2017 will be calculated with the marks obtained in following subjects:

- a. Physics
- b. Mathematics
- c. One of these from (chemistry, bio-technology, biology or technical vocational subject).
- d. Any one language
- e. Any other fifth subject

Eligibility Criteria 2- (For admission to B. Arch. / B. Plan.)

A rank in JEE 2017 (Main) paper 2 (B. Plan. / B.Arch.) must be secured by the candidate and Mathematics should be one of the subjects in class XII (or equivalent) examination. A minimum of 50% aggregate marks (for GEN, OBC-NCL, SC, ST or PwD category candidates) should be obtained by the candidate in five subjects including Mathematics. Also, the candidate should have minimum 'pass' marks in each of the five subjects, including Mathematics, used to calculate the aggregate marks.

The candidates who have taken four and not five subjects in class 12th/ other equivalent qualifying examination are not eligible for writing JEE 2017(Main). If such candidates appear in JEE 2017(Main) by furnishing wrong information, their rank/result will be automatically deemed as cancelled.

5. PRE-ALLOTMENT STEPS:

All eligible candidates are required to register themselves with JEE (Main) Roll Number on CSAB Portal (www.csab.nic.in) for participating in CSAB-SFTI 2017 counseling. Intending candidates should follow the following steps:

5.1 Candidates shall login on CSAB portal (www.csab.nic.in) with their Roll Number of JEE (Main) Examination. The candidate will be redirected to SB Collect on the portal of State Bank of India (SBI) for payment of the initial fee of Rs. 21,000.00 (Rs. Twenty One Thousand only). This includes non-refundable processing fee of Rs 1,000/- (Rupees One Thousand only). **The online payment of fee has to be made essentially by the due date and time given in the schedule by using any of the options available in SB Collect.**

5.2 After making payment of fee through **SB Collect**, candidate must now go through the portal of State Bank of India to **SB Collect (www.onlinesbi.com => SB Collect)** and retrieve his/her payment receipt by any of the two options.

Option 1 : By entering Date of Birth, Mobile Number, Start Date, End Date.

Option 2 : By entering DU Reference Number, Date of Birth, Mobile Number

Candidates may please note that **only this receipt obtained online from bank's portal is a valid proof of payment of initial fee.**

5.3 **After atleast 3-4 working hours from time of obtaining the receipt of online payment** of initial fee, the candidates may register online on CSAB portal (www.csab.nic.in). All candidates must verify their personal information during online registration.

5.4 After online registration, the candidates should fill-in the choices of academic programs in respective institutes in order of their preference.

5.5 During choice filling, candidates are free to delete, rearrange and add to their choices of branches/ institutes as per their preference. If any restrictions are proposed by any SFTI for admission in any of their course, a **pop-up message** will be shown during choice filling.

5.6 The choices must be filled-in carefully in preferential order. The choices, once filled-in and locked **CANNOT** be modified, nor the preference order can be changed thereafter.

5.7 The candidates should lock the choices after getting satisfied with the choices filled. In case a candidate does not lock the choice, the system will automatically lock the filled choices once the deadline for filling of the choices online is complete.

5.8 During online registration candidates can verify their details as filled at the time of registration for JEE (Main). Candidates are permitted to add/ modify at the time of registration, their (i) Aggregate percentage of marks (ii) Gender (iii) Category (iv) PwD

status and (v) State of eligibility (if applicable), as detailed below:

S. No.	Category originally filled by the candidate	Changed Category permissible
1	OBC- NCL	GEN
2	SC	GEN
3	ST	GEN
4	GEN- PwD	GEN
5	OBC-NCL-PwD	GEN
6	SC-PwD	GEN
7	ST-PwD	GEN
8	OBC-NCL-PwD	OBC-NCL
9	SC-PwD	SC
10	ST-PwD	ST

5.9 If information submitted by any candidate is found to be fraudulent, incorrect or untrue, the seat allotted (if any) shall stand cancelled and the complete initial fee will be forfeited.

6. ALLOTMENT PROCEDURE:

- 6.1 On successfully registering and payment of requisite fee, it may take around six to ten hours to enable your registration and choice filling from the time of fee payment.
- 6.2 At the time of choice filling on the online portal, students need frequently save their choices to prevent loss of data.
- 6.3 Allotment of seat by CSAB-2017 to the candidates will be in order of the choice they have filled during online choice filling and their corresponding merit position as per rank in JEE 2017 (Main), category (if applicable) [GEN, OBC-NCL, SC, ST, PwD, etc.] and availability of seats in respective Institutes/Branch. OCI/PIO candidates will also be eligible for counselling against Open seat as well as PwD seat if applicable. OCI/PIO candidates will not get the benefit of category (OBC/SC/ST). Conversion Rule will be applicable as follows: i.e. Atfirst the vacant seats of PwD will be merged in the respective category. Further, the vacant seats of OBC will be merged with Open. There will be No conversion of SC and ST seats. After allotment, vacancy may exist only under Open, SC and ST quota.
- 6.4 Successful candidates can download their '**Provisional Seat Allotment Letter**' from CSAB-2017 portal using their login.

- 6.5 Candidate has to report **in person** to the allotted institute for document verification, payment of balance fee and final admission. Important features of the admission procedure, total number of seats, seat distribution and fee structure of the institutes etc., will be announced on CSAB portal **www.csab.nic.in**. No postal or any other communication by any means will be used for any purpose by office(s) of CSAB 2017.
- 6.6 In case candidate does not report in time to the allotted Institute due to any reason then the allotted seat will be cancelled and the initial fee of Rs 21,000/- will not be refunded. In case no seat is allotted to a candidate, only Rs.20,000/- from the initial fee shall be refunded after deducting Rs. 1000/- (Rs. One Thousand only) towards non-refundable processing fee.

7. SEAT ALLOTMENT AND REPORTING TO ALLOTTED INSTITUTE:

The allotment of seats shall be declared as per schedule only on the webportal of CSAB 2017. Candidates are requested to visit website **www.csab.nic.in** regularly for updates and details regarding the entire online admission process.

- 7.1. The seat allotment will be displayed on CSAB portal (www.csab.nic.in). Candidates should download “Provisional Seat Allotment Letter” online on CSAB -2017 portal as per the schedule. **CSAB -2017 will not send the allotment letter through any other mode of communication.**
- 7.2. Candidates, who get a seat, should report to their allotted institute for admission during scheduled time. The minimum eligibility for admission is required to be verified and confirmed by the institute (when seat has been allotted).
- 7.3. Candidate is required to report directly at the allotted institute for verification of original documents with “Provisional Seat Allotment Letter” downloaded online from CSAB portal. Candidate is required to pay the balance amount of fee (i.e. institute fee/ tuition fee, etc.) at the time of reporting at the allotted institute.
- 7.4. Seats offered to candidates who do not report at the allotted institute within the scheduled period shall stand cancelled. The full initial fee deposited in all such cases shall not be refunded to the candidate. The full initial fee will be also be forfeited in all such cases when admission is denied by SFTI at the time of reporting if documents/ certificates, etc. submitted by candidate in support of their (i) Aggregate percentage of marks (ii) Category (iii) PwD status and (iv) State of eligibility (if applicable) are found to be incorrect.
- 7.5. Commencement of classes will be as per the schedule of respective institutes.

CSAB 2017 will not be responsible for any claim made by any participating institute under SFTI regarding infrastructure, quality of education, change in fee structure etc. CSAB will also not be responsible for refund of any fee collected from the candidate by the SFTI where admission has been taken after allotment of a seat in the CSAB-SFTI 2017 counseling. In case of any dispute arising out of seat allocation process at any stage up to the final allocation of institute

and / or branch, the decision of Chairman, CSAB 2017 shall be final and binding. **CSAB 2017 will not be responsible if the allotted seat is cancelled by the SFTI for reasons of documents not found to be in order or are false or the candidate has used fraudulent practices in the process. All legal disputes, if any, will be subjected to Jaipur jurisdiction only.**

8. ORIGINAL DOCUMENTS REQUIRED FOR REPORTING AT SFTIs:

Following documents in Original/ Downloaded from CSAB portal must be carried by a candidate, while reporting to the allotted Self-Financed Technical Institution (SFTI).

- 8.1. Printed copy of 'Provisional Seat Allotment Letter', as downloaded from CSAB-2017 portal.
- 8.2. Printed copy of proof of payment of initial fee payment by SB-collect only (**refer para 5.2 for details**).
- 8.3. Original Admit Card of JEE (Main) 2017.
- 8.4. One passport size photograph same as one pasted on JEE (Main) 2017 application form.
- 8.5. Score Card of JEE (Main)-2017 issued by CBSE (print copy of score card as downloaded from web-portal of CBSE is acceptable).
- 8.6. Photo ID issued by Central /State Govt./ Last School attended or Admit Card of Class XII Board.
- 8.7. Class X marks sheet/ certificate as proof of Date of Birth and Name of Candidate.
- 8.8. Class XII Board Certificate and Marks sheet of qualifying examination for verification of Marks and Aggregate percentage of marks.
- 8.9. Medical Report in the format as placed at **Annexure 1** or on the format of the allotted institute/ deemed university
- 8.10. Along with above original certificates and downloaded documents, candidates should carry one set of self-attested copies of all the documents listed above.

9. REFUND OF INITIAL FEE:

- 9.1. All such candidates who fail to report in time for admission or do not take admission on allotted seat **will have no option of refund of initial fee of Rs. 21,000/- under any circumstances.**
- 9.2. The full initial fee will be also be forfeited in all such cases when admission is denied by SFTI at the time of reporting if documents/ certificates, etc. submitted by candidate in support of their (i) Aggregate percentage of marks (ii) Category (iii) PwD status and (iv) State of eligibility (if applicable) are found to be incorrect.

- 9.3. Candidates failing to get any seat allotted in the unique round of CSAB-SFTI-2017 counseling shall be entitled for refund of Rs.20,000/- from the initial fee paid after deducting Rs. One Thousand only, as non-refundable processing fee.

10. SCHEDULE OF CSAB-SFTI 2017 COUNSELING:

S. No.	Event	Date
I	Online Payment and Printing of Receipt of Initial Fee of Rs.21,000/-(Rupees Twenty One Thousand only) using SB-collect from the web portal of State Bank of India (www.onlinesbi.com => SB Collect)	July 24 th , 2017 10:00 AM to August 1 st , 2017 upto 04:00 PM
II	Online Registration and Filling the Choices of Branch / Institute as per preference Note: 1. During the scheduled dates for registration and choice filling , it may take around three hours to enable the registration process after the online payment of initial fee. 2. Online Registration and Choice Filling for candidate who deposits Initial Fee of Rs.21,000/- after 8 PM on July 24 th , 2017 to July 31 st , 2017 will be able to start at 11:00 AM of next day. 3. Students need to frequently click the ' save ' button on their computer screen, while choosing options of Branch/ SFTI during choice filling.	July 25 th , 2017, 10:00 AM to August 1 st , 2017 upto 11:59 PM
III	Declaration of Result and Allotment of Seat	August 2 nd , 2017 upto 02:00 PM
IV	Reporting to Allotted Institutes (SFTIs) for Admission, Document Verification, Payment of balance admission fees and other fees as applicable.	August 3 rd , 2017 to August 8 th 2017 (on working days and during office hours only)

ANNEXURE 1

MEDICAL CERTIFICATE (to be issued by a Registered Medical Practitioner) GENERAL EXPECTATIONS

Candidates should have good general physique. In particular,

- a) Chest measurement should not be less than 70 cm, with satisfactory limits of expansion and contraction.
- b) Vision should be normal. In case of defective vision, it should be corrected to 6/9 in both eyes or 6/6 in the better eye. Colour blind and unocular persons are restricted from admission to certain courses.
- c) Hearing should be normal. Defective hearing should be corrected. d) Heart and lungs should not have any abnormality and there should be no history of mental illness and epileptic fits.

1	Name of the candidate:				
2	Identification Mark (a mole, scar or birthmark), if any				
3	Major illness/operation, if any (specify nature of illness/operation)				
4	Height in cm:	Weight in kg:		Blood Group:	
5	Past History	(a) Mental illness			
		(b) Epileptic Fit			
6	Chest	(a) Inspiration in cm		(b) Expiration in cm	
7	Hearing				
8	Vision with or without glasses	Right Eye	Left Eye	Colour Blindness	Unocular vision
9	Respiratory System				
10	Nervous System				
11	Heart	(a) Sounds		(b) Murmur	
12	Abdomen	Hernia		Hydrocele	
	(a) Liver				
	(b) Spleen				
13	Any other defects:				
Certificate of Medical Fitness					
<input type="checkbox"/> The candidate fulfils the prescribed standard physical fitness, medical fitness and is FIT for admission to Engineering/Architecture/ Pharmaceuticals/ Science Course					
<input type="checkbox"/> The candidate does not fulfill the prescribed standard of physical fitness/medical fitness and is unfit/temporarily unfit for admission due to following defects:					
<hr style="border: 0; border-top: 1px solid black; margin: 5px 0;"/>					
Name of the Doctor		Signature		Registration number	
				Seal	